

LIMITED ENGLISH PROFICIENCY PROGRAM

In accordance with the Board's philosophy to provide a quality educational program to all students, the District shall provide an appropriate planned instructional program for identified students whose dominant language is not English. The purpose of the program is to increase the English proficiency of eligible students so that they can attain the academic standards adopted by the Board and achieve academic success. Students who have limited English proficiency (LEP) will be identified, assessed and provide appropriate services.

The Board shall adopt a program of educational services for each student whose dominant language is not English. The program shall include bilingual/bicultural, English as a Second Language instruction, sheltered English, and/or tutoring as appropriate and in compliance with state and federal regulations.

The Superintendent or his/her designee shall implement and supervise an LEP program that ensures appropriate LEP instruction and complies with federal and state laws and regulations.

The Superintendent or his/her designee, in conjunction with appropriate stakeholders, shall develop and disseminate written procedures regarding the LEP program, including:

1. Program goals.
2. Student enrollment procedures.
3. Assessment procedures for program entrance, measurement of progress, and program exit.
4. Classroom accommodations.
5. Grading policies.
6. List of resources, including support agencies and interpreters.

The District shall establish procedures for identifying students whose language is not English. For students whose dominant language is not English, assessment of the student's English proficiency level must be completed to determine the need for English as a Second Language instruction.

Students whose dominant language is not English should be enrolled in the District upon proof of residency and proof of required immunizations and health examination. Students shall have access to and be encouraged to participate in all academic and extracurricular activities of the district.

Students participating in LEP programs shall be required, with accommodations, to meet established academic standards and graduation requirements adopted by the Board.

LIMITED ENGLISH PROFICIENCY PROGRAM (continued)

The LEP program shall be designed to provide instruction that meets each student's individual needs, based on the assessment of English proficiency in listening, speaking, reading and writing. Adequate content area support shall be provided while the student is learning English, to assure achievement of academic standards.

The LEP program shall be evaluated for effectiveness as required, based on the attainment of English proficiency, and shall be revised when necessary.

At the beginning of each school year, the District shall notify parents of students qualifying for LEP programs regarding the instructional program and parental options, as required by law. Parents will be regularly apprised of their student's progress. Communications with parents shall be in the language understood by the parents, whenever possible.

The District shall maintain an effective means of outreach to encourage parental involvement in the education of their children.

(cf. 6141.31 – Bilingual-Bicultural Education)
(cf. 6146.2 – Statewide Proficiency/Mastery Examinations)
(cf. 6162.31 – Text Exclusion)

Legal Reference: Connecticut General Statutes

- 10-17 English language to be medium of instruction. Exception.
- 10-17a Establishment of bilingual and bicultural program.
- 10-17d Application for and receipt of federal funds.
- 10-17e Definitions.
- 10-17f Required bilingual education.
- 10-17g Application for grant. Annual evaluation report.
- 10-76e Definitions.
- 10-146f Waiver of certification requirements for bilingual teachers.
- P.A. 99-211 An Act Improving Bilingual Education.
- State Board of Education Regulations
- 10 17h to 10 17h 15. Programs of bilingual education.
- Title VI, Civil Rights Act of 1964.
- Equal Education Opportunities Act as an amendment to the Education Amendments of 1974
- Bilingual Education Act, 20 U.S.C. §§7401 et seq. as amended by the English Language Acquisition, Language Enhancement, and Academic Achievement Act.
- Title III, Sections 3001-3304 of HR1, No Child Left Behind Act of 2001, P.L. 107-110.

Programs for Limited English Proficiency Students

(Student Home Language Survey)

Student's Name _____ / _____ / _____
First Middle Last

Date: _____ School: _____

Person Completing Survey: _____ Mother _____ Father _____ Student _____ Guardian
_____ Other (Specify) _____

Check the best answer to each question and provide additional information:

1. Was the first language you learned English? ___No ___Yes
2. Can you speak a language other than English? ___No ___Yes
3. Is any language other than English used at home? ___No ___Yes
4. Which language do you use most often with friends? English Other _____
5. Which language do you use most often with parents? English Other _____
6. Which language do you use most often with other relatives? English Other _____
7. Have you attended school in a country other than the United States? ___No ___Yes
*If yes, how long and what grade?
8. Have you attended another school in the United States? ___No ___Yes
*If yes, where and how long?
9. Have you attended another school in Connecticut? ___No ___Yes
*If yes, where and how long?
10. Please provide any related information that would help the school (for example, referral to gifted or special education program in prior schools, etc.):

Note to school staff: This form should be given enrolling students suspected to have limited English proficiency.