

Regional School District No. 7  
Board of Education Minutes  
July 13, 2011

PRESENT: Ms. Sexton Read, Mrs. Dorazio, Mrs. Kenneson, Mr. Lanctot, Mr. Gauthier, Mr. Tarrant, Mr. Jerram, Superintendent Palmer, Director of Finance and Operations Newbury.

Meeting called to order by Ms. Sexton Read at 6:07 p.m.

CALL TO ORDER

MOTION by Mrs. Dorazio, seconded by Mr. Lanctot, to approve the minutes of June 8, 2011. AYE: Mrs. Dorazio, Mr. Lanctot, Ms. Sexton Read, Mrs. Kenneson, Mr. Gauthier, Mr. Tarrant. NAY: None. ABSTENSION: Mr. Jerram. Motion passed.

MINUTES  
6/08/11

Superintendent Palmer reported the CMT and CAPT Test results have been released. She stated the scores were very good. The Administration will be evaluating the results/scores and program concerns. The Math program will be changing to allow the teachers to be available during the day for students who need extra help. Dr. Palmer explained the Gifted and Talented Program. She stated the program is run by Shared Services to students who are identified in Grade 3 in the Elementary Schools. Administrative goals were discussed, concentrating on Power School, accreditation, short term technology, curriculum mapping, and upkeep and cleanliness of the school environment.

SUPT.  
REPORT

Director of Finance and Operations Newbury reported on the oil tank replacement which is in progress and on target. He discussed the Lease to be voted on later in the meeting. Mr. Newbury stated the Custodial Staff is in the process of summer clean up and repairs. The Maintenance Staff are creating more space within the school for students.

DIRECTOR OF  
FINANCE  
REPORT

Superintendent Palmer reviewed the hiring report for school year 2011–2012. Future needs were discussed.

HIRING  
REPORT

Mrs. Dorazio updated the BOE on the Regionalization Committee. Reports are being completed and will be sent to the district towns. The Regional No. 7 Board of Education has requested a presentation at a future meeting.

REGIONALI-  
ZATION  
CMTE

MOTION by Mrs. Dorazio, seconded by Mr. Tarrant, to authorize Regional School District No. 7 to enter into a Municipal Lease Purchase Agreement in the amount of \$300,000 with First Litchfield Leasing Corporation of Torrington, CT (attached). AYE: Mrs. Dorazio, Mr. Gauthier, Mr. Lanctot, Mr. Jerram, Ms. Sexton Read, Mrs. Kenneson. NAY: None. Motion passed.

MUNCIPAL  
LEASE  
PURCHASE  
AGREEMENT

Ms. Sexton Read requested that members to review the Board of Education Goals for 2010-2011 and suggested updates for the next school year. Discussion was held concerning a Policy Committee.

BOARD  
GOALS

MOTION by Mr. Torrant, seconded by Mrs. Dorazio, and passed unanimously, to approve the following goals for the Regional School District No. 7 Board of Education for 2011- 2012:

BOE GOALS  
2011-2012  
APPROVED

- 1) To stay abreast of 21<sup>st</sup> Century teaching and learning technologies that will equip students for future success.
- 2) To ensure existing programs, staffing needs and resources remain appropriate for Regional School District No. 7.
- 3) To continually assess Board of Education organization and operations.
- 4) To continue to expand and enhance communication to the public and community.
- 5) To continue to pursue advocacy for public education.

Ms. Sexton Read discussed the need of re-landscaping the outside of the school, finishing the school sign which will include the names of the towns in the Regional No. 7 School District and review more “Green” ideas which would benefit the school and it’s environment. She also requested a review of the Guidance Department concerning the college application process. Ms. Sexton Read requested more information on the school’s partnership with NCCC, including how many students are taking courses, have they followed through with them and how many have received credit.

UPDATES/  
DISCUSSION

Mr. Newbury reviewed the Adele Winn Memorial Scholarship Fund Authorization. MOTION by Mrs. Dorazio, seconded by Mr. Torrant, to approve the Non Corporate Agreement with Wells Fargo Advisors for the Adele Winn Memorial Fund (attached). AYE: Mrs. Dorazio, Mr. Gauthier, Mr. Lanctot, Mr. Jerram, Ms. Sexton Read, Mrs. Kenneson. NAY: None. Motion passed.

SCHOLARSHIP  
FUND  
ADELE WINN

A letter was received from Mr. Jeffrey Linton, Superintendent of Barkhamsted School, thanking the custodial staff of Northwestern for their assistance and extra effort on June 17, 2011 with their 6th Grade Promotion Ceremony.

CORRES-  
PONDENCE

Mrs. Dorazio, from the Town of Colebrook, was reappointed as a representative on the Regional School District No. 7 Board of Education on May 2, 2011. She was sworn into office on June 10, 2011.

COLEBROOK  
BOE REP.

MOTION by Mr. Jerram, seconded by Mrs. Dorazio, to accept Letter of Resignation from Kathleen Wheeler, with regrets. AYE: Mrs. Dorazio, Mr. Gauthier, Mr. Lanctot, Mr. Jerram, Ms. Sexton Read, Mrs. Kenneson. NAY: None. Motion passed.

K.WHEELER  
RESIGNATION

Ms. Sexton Read introduced Ms. Deborah Bell, who will be representing the Town of Norfolk, on the Regional School District No. 7 Board of Education, pending her Taking the oath of office at the Norfolk Town Hall.

NORFOLK  
BOE REP.

MOTION by Mr. Tarrant, seconded by Mrs. Kenneson, to go into Executive Session at 7:15 p.m. for negotiations. AYE: Mrs. Dorazio, Mr. Gauthier, Mr. Lanctot, Mr. Jerram, Ms. Sexton Read, Mrs. Kenneson. NAY: None. Motion passed. Present in Executive Session: Ms. Sexton Read, Mrs. Kenneson, Mrs. Dorazio, Mr. Lanctot, Mr. Gauthier, Mr. Jerram, Mr. Tarrant, Superintendent Palmer, Director of Finance and Operations Newbury.

EXECUTIVE  
SESSION

MOTION by Mr. Tarrant, seconded by Mrs. Kenneson, to come out of Executive Session at 7:30 p.m. AYE: Mrs. Dorazio, Mr. Gauthier, Mr. Lanctot, Mr. Jerram, Ms. Sexton Read, Mrs. Kenneson. NAY: None. Motion passed.

PUBLIC

MOTION by Mr. Tarrant, seconded by Mrs. Kenneson to accept the contract with Dattco Transportation to provide regular transportation to New Hartford students attending Northwestern. AYE: Mrs. Dorazio, Mr. Gauthier, Mr. Lanctot, Mr. Jerram, Ms. Sexton Read, Mrs. Kenneson. NAY: None. Motion passed.

DATTCO  
BUS  
CONTRACT

MOTION by Mrs. Dorazio, seconded by Mr. Lanctot, to adjourn the meeting at 7:35 p.m. AYE: Mrs. Dorazio, Mr. Gauthier, Mr. Lanctot, Mr. Jerram, Ms. Sexton Read, Mrs. Kenneson. NAY: None. Motion passed.

ADJOURN

Respectfully submitted,

Kaye M. Sweeney  
Board Clerk

**CERTIFICATE OF SUPERINTENDENT FOR  
REGIONAL SCHOOL DISTRICT NO. 7**

A meeting of the Board of Education for Regional School District No. 7 was held on July 13, 2011 at Winsted, Connecticut. At the meeting a motion was made by \_\_\_\_\_ and second by \_\_\_\_\_ to authorize Regional School District No. 7 to enter into a Municipal Lease Purchase Agreement with First Litchfield Leasing Corporation, located at 1057 Tarringford Street, Torrington, CT 06790 as follows:

- A. Regional School District No. 7 ("Lessee") is hereby authorized to enter into a Municipal Lease Purchase Agreement (the "Lease") with First Litchfield Leasing Corporation ("Lessor"), for the purpose of leasing, with an option to purchase, various equipment consisting of an oil tank, sump pump, dryer/compressor, tractors, scrub machine, rug extractor and smartboards. The terms of the Lease and the documentation evidencing the Lease shall be in a form and substance satisfactory to the Board of Education for Regional School District No. 7.
- B. That each of the following named persons, acting alone,

<u>Dr. Judith Palmer</u>	_____	<u>Superintendent</u>
Name	Signature	Title
<u>Roger W. Newbury</u>	_____	<u>Finance Director</u>
Name	Signature	Title

, each called "representative," is authorized and empowered, for and on behalf of and in the name of the Lessee:

- a. To enter into and to execute and deliver agreements with Lessor for the leasing and/or financing of personal property upon such terms as the representative shall approve.
- b. To execute all other documents, agreements and instruments in connection therewith or incidental thereto (any such documents, agreements and instruments executed hereunder to be in such form and with such terms and conditions as may be agreed upon by the representative, the execution of the same by the representative to be conclusive evidence of such approval) and to take or cause to be taken any further action as the representative deems necessary or appropriate to comply with, or to evidence compliance with, the terms or conditions of any such document and to facilitate any such leasing or financing transaction.
- C. That the Lessee has ratified and confirmed the acts of any representative, officer, agent or employee of the Lessee previously obligating the Lessee to Lessor together with any acts performed in relation thereto.
- D. That Lessor is authorized to rely on this certificate until written notice of the revocation hereof is delivered to Lessor, such revocation in no way to affect the obligations of the Lessee to Lessor pursuant to the terms of any documents executed by the Lessee prior to Lessor's receipt of such notice of revocation.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Lessee this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

REGIONAL SCHOOL DISTRICT NO. 7

By: \_\_\_\_\_  
Name:  
Title: Superintendent of Schools

**Non-Corporate Agreement**

Sub Firm No.	BR Code	FA Code	Account Number
001	A74A	C077	5309 -- 2509

The undersigned Non Corporate Organization (herein called the Organization) Northwestern Regional School District #7 its President, Partner or other Chief Officer, pursuant to the resolution of the Board of Directors, hereby authorizes you to open an account in the name of said Organization; and the undersigned also agrees to the terms of the Non-Corporate Agreement signed under separate cover. This authorization shall continue in force until revoked by the undersigned or by written notice received by you.

President, Partner or Other Signature	President, Partner or Other Name & Title	Date
X	Molly Sexton	

**Resolved**, that the President or any Vice-President of this Organization (or any similarly titled Officer or Partner) or any other officer or person whose name is provided on the certification on the front of this resolution, be and they hereby are, and each of them hereby is, authorized and empowered,

for and on behalf of this Organization to establish and maintain one or more accounts, with Wells Fargo Advisors, LLC (herein called the "Brokers") and to deposit funds in any of said accounts and to deliver to the Brokers for said accounts any and all forms of securities (including within the meaning of such terms as used herein, but not by way of limitation, shares, stocks, bonds, debentures, notes, scrip, participation certificates, rights to subscribe, option warrants, certificates of deposit, mortgages, chooses in action, evidences of indebtedness, commercial paper, certificates of indebtedness and certificates of interest of any and every kind and nature whatsoever, secured or unsecured, whether represented by trust, participating and/or other certificates or otherwise); to sell any and all forms of securities which may be in the possession of the Brokers and which they may be carrying for the Organization in any of said accounts; and to buy any and all forms of securities for the account of the Organization.

The fullest authority at all times with respect to any such commitment or with respect to any transaction deemed by any of the said officers and/or agents to be proper in connection therewith is hereby conferred, including authority (without limiting the generality of the foregoing) to give written or oral instructions to the brokers with respect to said transactions; to bind and obligate the Organization to and for the carrying out of any contract, arrangement, or transaction, which shall be entered into by any such officer and/or agent for and on behalf of the Organization with or through the Brokers; to pay in cash or by checks and/or drafts drawn upon the funds of the Organization such sums as may be necessary in connection with any of the said account; to order the transfer or delivery of funds or securities to any other person whatsoever, including to the President, Vice President or other officer giving such instructions or to any officer of the Organization, or to the account of any officer of the Organization or to any account in which they may have an interest; and/or to order the transfer of record of any securities to any name selected by any of the said officers or agents; to affix the corporate seal to any documents or agreements, or otherwise; to endorse any securities in order to pass title thereto; to direct the sale or exercise of any rights with respect to any securities; to sign for the Organization all releases, powers of attorney and/or other documents in connection with any such account, and to agree to any terms or conditions to control any such account; to direct the Brokers to surrender any securities to the proper agent or party for the purpose of effecting any exchange or conversion, or for the purpose of deposit with any protective or similar committee, or otherwise; to accept delivery of any securities; to appoint any other person or persons to do any and all things which any of the said officers and/or agents is hereby empowered to do, and generally to do and take all action necessary in connection with the account, or considered desirable by such officer and/or agent with respect thereto.

**Further Resolved**, that the Brokers may deal with any and all of the persons directly or indirectly by the foregoing resolution empowered, as though they were dealing with the Corporation directly.

**Further Resolved**, that the Secretary of the Organization be and he/she hereby is authorized, empowered and directed to certify, under the seal of the Organization, or otherwise, to the Brokers: (a) a true copy of these resolutions; (b) specimen signatures of each and every person by these resolutions empowered; (c) a certificate (which, if required by the Brokers, shall be supported by an opinion of the general counsel of the Organization, or other counsel satisfactory to the Brokers) that the Organization is duly organized and existing, that its charter empowers it to transact the business by these resolutions defined, and that no limitation has been imposed upon such powers by the By-Laws or otherwise.

**Further Resolved**, that the Brokers may rely upon any certification given in accordance with these resolutions, as continuing fully effective unless and until the Brokers shall receive due written notice of a change in or the rescission of authority as evidenced, and the dispatch or receipt of any other form of notice shall not constitute a waiver of this provision, nor shall the fact that any person hereby empowered ceases to be an officer of the Organization or becomes an officer under some other title in any way affect the powers hereby conferred. The failure to supply any specimen signature shall not invalidate any transaction if the transaction is in accordance with authority actually granted.

**Further Resolved**, that in the event of any change in the office or powers of persons hereby empowered. The Secretary shall certify such changes to the Brokers in writing in the manner hereinabove provided, which notification, when received, shall be adequate both to terminate the powers of the persons theretofore authorized, and to empower the persons thereby substituted.

**Further Resolved**, that the foregoing resolutions and the certificates actually furnished to the Brokers by the Secretary of the Organization pursuant thereto, be and they hereby are made irrevocable until written notice of the revocation thereof shall have been received by the Brokers.

I further certify that each of the following has been duly elected and is now legally holding the office set opposite his name and is authorized to give any instructions on behalf of the Organization as indicated on the resolutions above or pursuant to the irrevocable and presently effective authorization of the Organization.

Signature Line 1 [Signature] Chairman

Signature Line 2 [Signature] Vice Chairman

Signature Line 3 [Signature] Finance Director

Signature Line 4 [Signature] Secretary

I further certify that the said Organization is duly organized and existing and has the powers hereby conferred for by the resolutions annexed hereto.

IN WITNESS WHEREOF, I have hereunto affixed my hand this \_\_\_\_\_ day of \_\_\_\_\_.

Secretary or Other Authorized Person's Signature [Signature]

**Investment and Insurance Products:**

Not Insured by FDIC or any Federal Government Agency	May Lose Value	Not a Deposit of or Guaranteed by a Bank or Any Bank Affiliate
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