

VIDEO SURVEILLANCE

The Board of Education recognizes the district's responsibility to maintain order and discipline on school property and in school vehicles. The Board also desires to afford students and staff privacy in respect to the records maintained by the district. The Board recognizes the value of electronic surveillance systems in monitoring activity on school property and in school vehicles in furtherance of protecting the health, welfare and safety of its students and staff. The students and staff of the district recognize that their security and safety depends upon the capacity of the district to maintain discipline and that a certain amount of restraint upon the activities of students is assumed and expected.

The Board of Education having carefully weighed and balanced the rights of privacy of students and staff against the district's duty to maintain order and discipline, finds that it is appropriate to provide for the use of video camera surveillance in its transportation vehicles and on school grounds as follows:

1. The district shall notify its students and staff that video surveillance may occur on any school property or on any transportation vehicle. The district shall incorporate said notice in the student handbook;
2. The use of video surveillance equipment on transportation vehicles shall be supervised by the Finance Director. The use of video surveillance equipment on school grounds and on other district property shall be supervised and controlled by the building administrator or other responsible administrator;
3. The use of video recordings from surveillance equipment shall be subject to the other policies of the district including policies concerning the confidentiality of student and personnel records and the appropriate posting of a notice regarding the use of video surveillance equipment;
4. Video surveillance shall only be used to promote the order, safety and security of students, staff and property.

Legal Reference: Title I - Amendments to the Individuals with Disabilities Act. (PL 105-17)  
Family Educational Rights and Privacy Act, sec. 438, 20 U.S.C. sec. 1232g  
(1988).  
Connecticut General Statutes  
10-221 Boards of Education to prescribe rules

Administrative Regulations to Policy 5131.111

Video Surveillance

License Plate Reader (LPR)

1. Internal and external video surveillance is in effect on school property and on transportation vehicles.
2. License Plate Reader (LPR) video surveillance is also in effect, and may occur when a vehicle travels the main gate area.
3. The District will incorporate notice of the LPR in the student handbook.
4. LPR surveillance equipment, can be further defined and detailed as:
  - a. The use of the LPR system shall be supervised by the IT Director.
  - b. No video data is shared with the camera vendor or any other person or vendor, for analytics, evaluation, interpretation, or any other purposes.
  - c. Data that is collected is in the form of individual videos and license plate images, which are assigned a time stamp.
  - d. There is no automated process or artificial intelligence which interprets and identifies the image to yield a drivers' identification. This identification process can only be carried out by a certified law enforcement professional with appropriate credentials to access the state's motor vehicle database, in accordance with all applicable laws and regulations pertaining to investigative requirements thereof.
  - e. Recorded video data is stored internally on the LPR itself, not in the cloud.
  - f. Data retention is for a 30-day period.
  - g. LPR data is accessible on by the NWR7 School Resource Officer and the IT Director.