



Connecticut Technical High School System Application for Student Admission

www.cttech.org

Instructions

To be considered for admission to a Connecticut Technical High School, you and your child must complete this application with the appropriate signatures and return it to your school counselor, principal or teacher. Your school counselor will complete the sending school section of this application and forward your application, transcript of grades, attendance and discipline infractions to the **1st choice** Connecticut Technical High School. Incomplete applications will not be processed. Admission is contingent upon successful completion of Grade 8, school records that indicate no serious disciplinary infractions (dangerous criminal offenses), record of immunization as required, convening of a Parent Pupil Team (PPT) or 504 meeting (where applicable) and final receipt of all records.

Your school must supply the Technical High School with the following data:

- ▶ A record of previous school year and current school year; **student transcripts, attendance, discipline infractions and current norm referenced screening data for numeracy and literacy**
- ▶ Parent and student applicant must complete pages 1, 2 and 3. **The student applicant must complete the extra-curricular activities and reasons why he/she would like to attend the CTHSS section (page 3) of the application**

Admissions Process & Procedures:

All CTHSS schools rank students in the same manner but the number of students selected can vary based on the size of the school and the number of applicants. A letter is sent to students who meet the first step of the admissions process requesting additional student records including special services. Please note that for students with special needs, a Section 504 or IEP team will determine what special education and/or related aids and services the student needs in the CTHSS environment. Upon enrollment, CTHSS will ensure that needed services are provided to the student and that the student receives a free appropriate public education (FAPE). **In limited instances, a 504 or IEP meeting may determine that the CTHSS is not an appropriate placement for a student to receive a FAPE.**

Student Applicant's Name: _____ Grade Level _____

Current School Attending: _____

List Technical High School ranked in order of preference

Return one completed application to 1st choice school only



1. _____
2. _____
3. _____
4. _____

Home Schooled: Yes No

Grade Applying for:

Beginning 9 _____ Mid-Year Grade 9 _____ Beginning 10 _____

Applicants must be scheduled in Algebra I classes for mid-9th grade admissions. 10th grade applicants must have successfully completed Algebra I.

List Career Technology Interest in rank order

1 _____ 2 _____ 3 _____

The State of Connecticut Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, mental retardation, past or present history of mental disability, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction. Inquiries regarding Connecticut Technical High School system's nondiscrimination policies and practices should be directed to Dr. Nivea L. Torres, Superintendent of Schools, Connecticut Technical High Schools System, 25 Industrial Park Road, Middletown, CT 06457, and/or, regarding race, color, national origin, age, sex and/or disability to the Office for Civil Rights, U.S. Department of Education, Boston, MA 02110-1491, telephone 617.289.0111, fax 617.289.0150, TTY/TDD 877.521.2172. The Connecticut Technical High Schools System is an equal opportunity/affirmative action employer.

This application requests information about your national origin, gender, racial or ethnic group, and primary language spoken in the home. Providing this information is voluntary. The information you do provide will be used for record-keeping purposes only; it will not be used as a factor in any action concerning education, activities or employment.

Personal Information

To be completed by the student applicant and parent/guardian

Full Name: _____
(Last) (First) (Middle)

Gender: Male Female

Applicant's Birth Date: _____ Place of Birth: _____
(Month/Day/Year) (City) (State)

Racial or Ethnic Group: **All applicants should fill out both A & B:**

A. Is the applicant Hispanic/Latino? Yes No

B. Is the applicant from one or more races? (choose all that apply):

American Indian or Alaskan Native Native Hawaiian or Other Pacific Islander Asian
White Black or African American

Residence Address: _____
(Box, Apartment, Street Name and Number)

(City or Town) (State) (Zip Code)

Mailing Address: _____
(If different from residence address) (Box, Apartment, Street Name and Number)

(City or Town) (State) (Zip Code)

Home Phone: _____ Other Phone: _____

With Whom Do You Live? Mother and Father Mother Father Legal Guardian
 Foster Care Father and Stepmother Mother and Stepfather Other (Please Specify Below)

(Last Name) (First Name) (Relationship to Applicant)

Father/Guardian's Name: _____
(Last) (First) (Middle)

Father/Guardian's Address if Different: _____
(Number and Street)

(City or Town) (State) (Zip Code)

Father/Guardian's Employer: _____ Phone: _____ Cell Phone _____

Mother/Guardian's Name: _____
(Last) (First) (Middle)

Mother/Guardian's Address if Different: _____
(Number and Street)

(City or Town) (State) (Zip Code)

Mother/Guardian's Employer: _____ Phone: _____ Cell Phone _____

Parent's E-mail Address and Name: _____

Emergency Contact (1)

_____/_____
 (First Name) (Last Name) (Relationship to the Applicant) (Primary Phone) (Secondary Phone)

Emergency Contact (2)

_____/_____
 (First Name) (Last Name) (Relationship to the Applicant) (Primary Phone) (Secondary Phone)

Applicant's Primary Language:

What language did you learn to speak first? 1. _____

What language do you speak the most at home? 2. _____

What language is spoken the most by parents/guardians or others living in your home? 3. _____

To be completed by student applicant only. Please list activities/clubs & organizations, sports and community involvement:

List	Describe Involvement & Dates
1.	
2.	
3.	
4.	
5.	

To be completed by student applicant only. Describe the reasons why you would like to attend a technical high school:

Release of Records

I approve this application and I hereby give permission for _____

(Current School)

To release the school records of _____ to the Connecticut Technical High School System.

(Student applicant's name)

Such records include, but are not limited to, course grades, discipline records, standardized test results, 504 Plans, IEP and/or PPT records, psychological reports, attendance records, school health records, and records of extracurricular activities.

 Signature of Parent/Guardian Date: _____

By signing this I agree to continually update this student's record and forward all new information to the 1st choice school.

 Signature of Parent/Guardian Date: _____

Information to be completed by the Sending School

One application should be submitted to 1st choice school only. Do not submit duplicate applications to additional schools. Incomplete applications will not be processed.

Applicant's State Assigned Student ID (SASID):

Academic Information to be included in application

Beginning 9th grade admission: Attach 7th grade final report card, 8th grade current completed marking period information (transcript), attendance, discipline record, and most recent norm referenced screening data for numeracy and literacy including scaled scores as available

Mid 9th & beginning 10th grade admission: Attach 8th grade final report card, current completed marking period information (transcript), attendance, discipline record and most recent norm referenced screening data for numeracy and literacy as available

Applicants must be scheduled in Algebra I classes for mid-9th grade admissions. 10th grade applicants must have successfully completed Algebra I.

504 plans and special education records will be required once applicant indicates intent to attend. Final transcript, ELL program records, full discipline record, and health records are required at the end of the year but no later than July 8 for all accepted applicants.

The application process is not complete until the following occurs:

- Receipt of the Parental Return Statement Form;
- Receipt of records from the school in which the student is presently enrolled;
- Final eighth grade report card indicating successful completion or ninth grade if applying for tenth grade;
- Complete school records that indicate no serious disciplinary infractions;
- Convening of a PPT or 504 meeting (where applicable)
- Record of immunization as required by law

Student Applicant's Behavior

Please provide the following required discipline information on the above named student. Please attach the student's complete discipline record.

Has this student been expelled in the last two school years? Yes No

Has this student participated in a violent criminal offense, or possession of, or distribution of drugs? Yes No

Does this student have any other discipline infractions? Yes No

School Name: _____ Date: _____

Print Name: _____ Email Address: _____ Phone Number: _____

Signature: _____ Title: _____

By signing this I agree to continually update this student's record and forward all new information to the 1st choice school.

FOR DATA COLLECTION PURPOSES ONLY: To be completed by Sending School Personnel Only

Student Name: _____ School: _____

Gifted and Talented

Has this student been identified as gifted or talented? If yes, please check Gifted Talented

Special Education, 504 and Support Services

Does the student receive any special education services? Yes No

Has the student been identified as 504 eligible and receive services? Yes No

Does the student receive any support services other than special education? Yes No

If yes, please describe: _____

ELL (English Language Learner) Support Services

Does the student receive bilingual services? Yes No If yes, date bilingual services began: _____

Does the student receive ELL services? Yes No If yes, date ESL program services began: _____

If you answered yes to any of the above ELL support services questions, you must attach the complete Language Assessment Scale (LAS LINKS) Grade 8 Student Report.