

Dear Parents and/or Guardians,

During a recent upgrade to PowerSchool, all previously created parent/guardian access accounts were disabled. Students have their own accounts and were not affected by this upgrade.

I am pleased to announce a new parent/guardian single sign-on portal giving each parent/guardian their own account. This will allow you to continue to have access to your child(ren)'s attendance and grades. **To begin the process of creating your new single sign on account, you will need your child's Access ID and Access Password:**

**Your previous username is now your Access ID
Your previous password is now your Access Password**

Please email me at powerschoolsupport@nwr7.org if you do not have this information.

Please go to <https://powerschool7.nwr7.org> Or you can also go to our website at <http://www.nwr7.com> and click on the PowerSchool link on the right side, half way down the page.

1. Select the "Create an Account" tab and fill in the top of the screen.
2. Create your own username and password. **Do not use an email address or spaces when creating your username and password. The username and password are case sensitive.**
3. Under the "Link Students to Acct." section,
 - A. Enter your child's name
 - B. Enter the Access ID and Access Password
 - C. Enter your relationship with the child.
 - D. Scroll to bottom and click Enter.
4. **Please note: The Access ID and Access Password provided above are case sensitive.**
5. If you have more than one child, scroll to #2 Repeat the above for the second child You can link up to 7 children to your account.
6. Click Enter. You will be sent back to the login screen. Please login using the credentials that you have just created.
7. Click Sign In.

Students have their own accounts and were not affected by the upgrade, so there is no need to share yours with them. If you would like to change your password, please access the Account Preferences Icon once you log into your new account. If you forget your username or password, please select "Having trouble logging in?" which can be found on the Parent Portal log-in page.

If you have any issues creating or accessing the Parent Portal, please email me at powerschoolsupport@nwr7.org with a contact phone number.

Sincerely,

Laura McBaine
Data Specialist